



**Seasonal Maintenance Worker Intern
City of Bainbridge Island**

Work Ready Bainbridge is a summer employment and workforce certification program connecting local youth employees (ages 16-24) with employers and the local business/nonprofit community on Bainbridge Island. Some employers may offer more than 20 hours per week or additional weeks beyond the standard eight week internship. To qualify for the completion certification and \$500 scholarship, all youth employees must attend the three required professional workshops.

Location: 280 Madison Avenue N

Terms: 20 hours/week for 8 weeks

Salary/hourly rate: Hour/\$17 per hour

Start Date: 6/24/2024

About the role:

Under the direction of the Public Works Supervisor or his designee, the Seasonal Maintenance Worker performs a variety of manual labor and semi-skilled maintenance tasks in support of City street, stormwater, facilities, fleet, water and wastewater maintenance operations while utilizing a variety of hand tools and gas-powered and hydraulic-operated small equipment. Work consists of routine and repetitive tasks, processes, and/or operations and will be performed cooperatively with other employees or independently. Work will be completed in a manner that ensures individual, co-worker, and public safety and is performed in all weather and working conditions. Employees receive direct supervision while on the job site in most cases, but the amount of direct supervision required may diminish as proficiency in task performance and equipment operation increases.

Job Responsibilities:

- Maintains City right-of-ways and easements including mowing, blowing, edging, raking leaves, weeding, and removing trash.
- Assists with repair of potholes; patch and seal pavement cracks.
- Assists with the repair and maintenance of storm drainage systems.
- Operates push mowers, edgers, weed eaters, blowers, rakes, brooms, shovels, hoes and other related grounds maintenance tools and equipment.
- Performs grounds maintenance within public right-of-ways, including flower baskets, landscape beds and turf areas.
- Removes vegetation from detention and retention ponds.
- Cleans walkways and parking lots around buildings.
- Performs minor building repairs.
- Maintains timely and regular attendance.
- Other duties as assigned.

Minimum Qualifications:

- Learn how to safely operate equipment and machinery necessary to perform assigned tasks.
- Work safely without presenting a threat to self or others.
- Comply with all safety and environmental regulations.
- Use a variety of potentially hazardous equipment, commercial vehicles, hand tools and equipment.
- Support and model the identified vision, values and behaviors of the organization.
- Establish and maintain effective working relationships
- Use initiative and independent judgment within established procedural guidelines.
- Communicate effectively both orally and in writing.

Working Conditions:

The work schedule is variable, with weeks occasionally or frequently exceeding 30 hours, but not guaranteed. The daily schedule is generally 6:30 am to 11:30 am Monday through Thursday. Work is performed indoors and outdoors and may be performed alone or as a member of a team. Work may require frequent contact with other City departments and the general public. Work may be performed during inclement weather. The employee may be exposed to safety hazards, and may be required to use dangerous tools and equipment and affiliated personal protective equipment.

Physical Requirements:

The employee in this job classification must have the overall stamina and ability to perform strenuous physical activity, including the ability to climb, bend and work in tight or confined areas. The employee must be able to stand or walk for long periods of time, traverse rough terrain and work in or over water. The employee may be required to lift and carry up to 20 pounds. The employee must be able to hear alarms and have the ability to audibly identify the presence of a danger or hazard. Accurate vision including good color and depth perception are essential. Good hand eye coordination is required. Corrective lenses may be utilized.

The City of Bainbridge Island is an equal opportunity employer. All employees and candidates for employment will be recruited, selected, trained, promoted, compensated and, if necessary, disciplined or terminated without regard to sex/gender, race, national origin, religion, creed, color, marital status, veteran status, age, national origin, pregnancy, sexual orientation, gender identity, disability, genetic information or any other basis prohibited by law.

While requirements may be representative of minimum levels of knowledge, skills and abilities to perform this job successfully, the incumbent will possess the abilities or aptitudes to perform each duty proficiently. This job description does not constitute an employment agreement between the Employer and Employee and is subject to change as the needs of the Employer and requirements of the job change

